



How to Get the Cost Per Meal to Show on the WOR in Schools Web UFS

QUESTION

How do I get the cost per meal to show on the WOR in Schools Web UFS?

ANSWER

There are two ways to do this:

Method 1

Use Meal Entry process to post Total Meals Served to the OSI

OR

Method 2

Enter Total Meals Served (account 9999.7482) on the OSI.

1. Go to **OSI** → **OSI Entry** → **Add** (if new entry) / **Edit** (if existing entry)
2. Update the *Entered Amount* value for account 9999.7482.
3. Click **Save** when complete.
 - The system will take each line of the WOR and divide it by Total Meals Served to calculate the cost per meal column.