

**Requesting Fiori Access for Cost Center Operating Report (CCOR)**

Navigate and log in to the Information Security Access Request form (Internet Explorer is the only compatible browser at this time. Chrome or Edge will cause form issues): <https://sodexhoinfo-usa.com/IST/ISAPPV2.NSF/Launch?OpenForm>

* Click on Request Access
* Select Employee Type
* Enter Employee ID (HR Benefits ID for Canada users) and click Retrieve
* Expand Finance Section
* Click on SAP option (not SAP role change)

**Two access request forms are required to gain access to CCOR**. The two screenshots below show the form for request #1 and #2, highlighting the correct information for required fields:



