







March 2024 Important Dates

Period 7 - March 2024								
WK YR	CUT	SAT	SUN	MON	TUE	WED	THU	FRI
26	1							1 BD+1
27	2	2	3	4 BD+2	5 BD+3	6 BD+4	7 BD+5	8
28	3	9	10	11	12	13	14	15
29	4	16	17	18	19	20	21	22
30	5	23	24	25	26	27	28	29
31	6	30	31					
Period 8 - April 2024								
WK YR	CUT	SAT	SUN	MON	TUE	WED	THU	FRI
31	1			1 BD+1	2 BD+2	3 BD+3	4 BD+4	5 BD+5

Transmission Deadlines		Financial Review
Week Ending	Transmit By	Review Reports By
Friday, March 1	Monday, March 4	Wednesday, March 6
Friday, March 8	Monday, March 11	Wednesday, March 13
Friday, March 15	Monday, March 18	Wednesday, March 20
Friday, March 22	Monday, March 25	Wednesday, March 27
Friday, March 29	Monday, April 1	Wednesday, April 3
Sunday, March 31	Monday, April 1	Wednesday, April 3

- All units MUST take a full physical inventory in accordance with AF Topic, 832-01 and enter results into UFS
- If no entry is made with new inventory values for week 1 of the new period, the month-end inventory amounts will automatically be carried forward and displayed on reports for week 1

-  Final month end transmission deadline 11:45 pm (ET) 1st business day of month (BD+1).
-  Financial Close - Day 1 (BD+3) Review Preliminary Reports All Adjustments Due
-  Financial Close - Day 2 (BD+4) - Analyze Financial Results
-  Final Period End Settlement Invoices Available (D+5)
-  Weekly transmissions due
-  Conduct physical inventory

REMINDER: Inventory can only be transmitted once per node, per UFS week-ending date.

- Reminder - Electronic invoices approved after noon (ET) on 4/2 (BD+2) will be delayed for posting to the following day.
- Kronos data must be updated and saved by noon ET 4/2 (BD+2) for data to be captured for the automatic payroll accrual
- Fiori (client invoices) finalized and approved by 5:00 pm ET on 4/2 (BD+2) will post on the "Settlement To" date
- Unit level adjustments will be processed on 4/3 (BD+3) and 4/4 (BD+4)
- Review financial reports and data available on Brio and E=Vision on 4/3 (BD+3) and 4/4 (BD+4). A NOC alert will be sent by 6:30 a.m. ET when financial results are delayed

Visit the [Financial Close – All U.S. Segments Sodexo_Net](#) page for more financial close deadline details.