

Unit Financial System (UFS) User Guide



Instructions to Clear Cache and Cookies

❖ For Chrome:

- Open up a browser page.
- Click on the menu icon (3 dots) next to the address bar.
- Click More tools.
- Click Clear browsing data.
- Check the boxes next to Cookies and other site data and Cached images and files.
- Click Clear data.

❖ For Edge

- Open up a browser page.
- Click on the menu icon (3 dots) next to the address bar.
- Click on Settings.
- Click on Privacy, search, and services.
- Under Clear browsing data section, click Choose what to clear.
- Check the boxes Download History, Cookies and other site data and Cached images and files.
- Click Clear now.

Please reach out to the UFS Service desk for technical support.

- Submit a help ticket or use Live Chat on the Virtual Help Desk.
- You may also email for support at Helpdeskufssupport.Noram@sodexo.com, or
- If urgent, please call the UFS Service Desk at 1-888-667-9111, options. 1, 2, 1.

For general UFS questions:

- Email the UFS Administrator [NorAm.UFSAdministrator@sodexo.com](mailto:Noram.UFSAdministrator@sodexo.com)